

## Availability of Course Information on the Internet

The college is required to have copies of all syllabi for each course taught, each semester, available to the students in one central location. Currently, we do not meet this requirement. The Internet would be a good way to make all syllabi, course descriptions, and course proposal documentation available to all students. In this way, we could also address the Undergraduate Student Association's (USA) request to have the test files available on the College Intranet. Course instructors will have the option of posting or linking to course information from this website.

The ESF Faculty proposes that the administration take action to:

- Develop a course information website as indicated in the table below;
- Solicit instructors for syllabi and additional information to be included on the website as indicated in the table below;
- Coordinate with the USA to solicit instructors' permissions to post scanned copies of the exams in the current test file to the website;
- Coordinate with the COI and instructors to keep the website current.

	<b>Internet (Available on the World-Wide Web)</b>	<b>Intranet (Available only on ESF and SU computers)</b>
Minimum Information	Catalog course descriptions	Detailed course description Course syllabus
Optional Information		Course notes Course schedules Sample exams Old exams Student notes Links to course information Links to course websites

Approved by the ESF Faculty on 21 March 2002