

**Students may transfer no more than nine credits of credit-bearing non-degree ESF coursework to graduate degree programs.**

**Approved by the Faculty on 26 February 2004**

*Rationale* This policy will not affect students who complete coursework through non-degree registration. However, it will encourage students to engage in thoughtful advising and matriculation to degree programs. Specifically, in conjunction with providing part-time professional degree programs, students are less likely to complete more than nine credits prior to applying for part-time study if it is clear that they can transfer no more than nine credits to a degree program.

The current program of study (3B) form explicitly states: “3. Graduate credits transferred (may not exceed 6) (p.2), with the purpose of recognizing non-degree credits taken by students who then matriculate in graduate programs. Program of study forms for ALL degree levels will be revised to clarify that students will be allowed to transfer up to nine credits of graduate-level coursework taken through non-degree study.

Approved language for program of study (3B):

*Non-degree ESF coursework credits transferred (may not exceed 9 credits) without petition to the Faculty.*

Last revised: Friday, February 27, 2004